



# Enchanted Circle Trails Association

*Developing, maintaining and promoting trails in northern New Mexico*  
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## REQUEST FOR PROPOSALS

### Replace the Rock Ramp at the Devisadero Trailhead

Carson National Forest, Taos County, New Mexico

**Response Due: May 3, 2024**

### PURPOSE OF THIS REQUEST FOR PROPOSALS

The Enchanted Circle Trails Association (ECTA) seeks a qualified contractor to plan and construct a rock retaining wall, ramp, and stairs to replace the current structure at the Devisadero Trailhead in Taos, New Mexico. This new structure, around 47 feet long and six feet wide, will rise gradually towards the "Welcome to Taos" sign and incorporate a ramp with side steps. The construction will employ natural rocks sourced locally or commercially for a visually seamless appearance that blends with the natural surroundings. The project must be finished by December 31, 2024.

### ISSUING ORGANIZATION & CONTACT

Enchanted Circle Trails Association

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Any supplemental information will be available for download at  
[www.enchantedcircletrails.org](http://www.enchantedcircletrails.org)

### PROJECT BACKGROUND

The Devisadero Trail is one of the most popular trails on the Carson National Forest due to its proximity to town and unique recreational opportunities. The existing rock ramp/retaining wall is no longer functioning as intended and needs to be replaced. The project will achieve the following goals:

1. **Erosion Control:** Prevent further erosion on the slope in front of the existing "Welcome to Taos" sign.
2. **Improved Access:** Improve accessibility to the trailhead for all users by creating better access, a ramp in alignment with ADA guidelines, and a stairway option.

3. **Improved Aesthetics:** Ensure the structure blends seamlessly with the surrounding natural landscape and provides an aesthetically pleasing foreground for the "Welcome to Taos" sign.

## **CONTRACT SCOPE**

The contractor's general role as an independent contractor will be to work cooperatively with ECTA and stakeholder groups in the planning and development of this project. The contractor shall furnish all labor, personnel, supervision, materials, supplies, tools, equipment, transportation, travel, and incidentals to perform all work necessary to complete the project.

## **SCOPE OF WORK**

The Consultant selected will be required to complete the following tasks:

1. **Design:**
  - Develop construction plans and drawings for stakeholder approval, including material specifications, dimensions, and site preparation information.
  - Ensure the design adheres to all relevant guidelines and accessibility standards.
2. **Site Preparation:**
  - Remove and properly dispose of the existing wall and materials.
  - Clear and grade the work area as necessary.
  - Install any necessary erosion control measures.
3. **Construction:**
  - Source and transport natural rock suitable for retaining wall construction.
  - Build the retaining wall to the specified dimensions and design.
4. **Site Restoration:**
  - Restore any disturbed areas to their natural condition.

## **SUBMISSION REQUIREMENTS**

Interested parties must submit the following with their proposal (limit 2 pages):

1. **Company Profile:** Provide a brief overview of your company, including experience with similar projects.
2. **Project Approach:** Describe your understanding of the project, proposed construction methods, and timeline.

3. **Materials:** Specify the types of natural rock and other materials you intend to use and options for sourcing.
4. **References:** Provide at least three references from similar past projects.
5. **Cost Estimate:** Submit a detailed cost breakdown, including labor, materials, equipment, and other anticipated expenses.

## **CRITERIA FOR COMPETITIVE APPLICATIONS**

ECTA will evaluate proposals based on the following factors:

1. **Experience and Qualifications:** Demonstrated expertise in retaining wall, stair and ramp construction, natural landscaping, and design.
2. **Project Approach:** Clarity, feasibility, and adherence to project goals.
3. **Cost Competitiveness:** Overall value and cost-effectiveness of the proposal.
4. **References:** Positive feedback from past clients.

## **QUESTIONS**

Applicants should email ECTA with questions regarding this RFP. ECTA will endeavor to provide answers to all questions on our website.

## **SITE VISIT**

Firms are encouraged to schedule a site visit by contacting ECTA.

## **IMPORTANT NOTES**

1. ECTA reserves the right to reject any or all proposals.
2. ECTA may request additional information or interviews with shortlisted firms.
3. ECTA is not liable for any costs incurred by the contractor before or during contract development.